**GA-ASI Statement of Work Requirements Compliance Matrix**

The Offeror shall use the following table to record compliance with each requirement (“shall” statement) in the GA-ASI Statement of Work provided in the Solicitation.

Instructions to Offeror for completion of the SOW Compliance Matrix

1. Provide the ASI Statement of Work document number in the table title and fill in table, adding lines as needed. Provide a separate row for each requirement.
2. In the “Comply?” column respond as follows:

Yes = Will fully comply with the requirement.

Partial = Will partially comply with the requirement.

No = Will not comply with the requirement.

1. In the “Rationale/Notes” column respond as follows:

If Comply? = Yes, then provide information on how requirement compliance will be achieved and documented.

If Comply? = Partial, then provide information on which aspects of the requirement will and will not be complied with. Provide justification if exception is taken with any aspect of the requirement or if requirement relief is requested.

If Comply? = No, then state the reason for non-compliance.

**GA-ASI-**[Insert SOW# HERE] **Statement of Work Requirements Compliance Matrix**

|  |  |  |  |
| --- | --- | --- | --- |
| **SOW Paragraph Number** | **SOW Requirement Description** | **Comply?** (Yes / Partial / No) | **Rationale/Notes** |
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